



Refer a Yellow Jacket Frequently Asked Questions

What is the R-MC Connect: Refer a Yellow Jacket program?

In order to spread the word about the advantages of a Randolph-Macon College education, the college is enlisting the help of members of the Randolph-Macon family to refer qualified students to the Admissions Office. If the student enrolls at the college, the student will receive a \$1,000 annual award toward his/her tuition for up to four years. The volunteer who referred the student to the college will be known as an Admissions Ambassador and the annual award for to the student will be given in the name of the Admissions Ambassador who helped to bring the student to the college.

What are the responsibilities of an Admissions Ambassador?

An Admissions Ambassador is an individual who refers a prospective student to the Admissions Office with the hope that the student will be admitted and choose to enroll at Randolph-Macon College. All members of the Yellow Jacket Family may serve in this role including alumni, faculty, staff, parents, leaders of the college, and friends. The Admissions Ambassador will take the initiative to become familiar with the goals of the Admissions Office so that he/she may accurately advocate for the college with qualified high school students and transfer students. There has been a long practice of friends and family of the college referring students; this program formalizes the practice, encourages others to participate, and rewards both the student with an award toward tuition costs and the ambassador with well-deserved recognition.

How do I refer a student?

Go online to www.rmc.edu/Ambassadors and complete the form.

You may also call or email one of the program coordinators listed on the website.

Emma Bretschneider at EmmaBretschneider@rmc.edu or (804) 752-7360

Alice Lynch at AliceLynch@rmc.edu or (804) 752-3039

The deadline is February 1 to refer a student for fall admission.

The deadline for students to apply regular decision is on March 1.

What information do you need on the referred student and why?

We need your contact information and a statement describing how you know the prospective student. We also need the following information to communicate with the prospective student and confirm his/her eligibility to apply to R-MC: Student name, age, mailing address, email, phone, school, and anticipated graduation year.

Whom may I refer?

You may refer any student who you know that is high school aged. You are also able to refer a student who is looking to transfer from another institution of higher education. You are not able to refer immediate family members.

What is your definition of immediate family?

For the purposes of this program, we are defining immediate family to be parents and anyone who lives under the same roof.

Why can't I refer a student from my immediate family?

The Refer a Yellow Jacket Program is designed to identify and recruit students who may not already be interested in attending R-MC. We expect that members of your immediate family would already have R-MC on their radar. If you have an immediate family member whom you want to be a participant in the program, we encourage you to identify another member of the R-MC family who can make the formal referral of your relative.

If I refer a student, will the Admissions Office keep me posted on the status of the student's application?

Privacy laws prevent the college from sharing any information about a student's interactions with the college without the student's consent, including application submissions and admission decisions. We encourage the ambassador to reach out personally to the referred student to inquire about the student's status. This will protect the student's privacy and encourage a one-on-one relationship which will be beneficial to the student in the coming years.

What dates and deadlines are important?

- January 1: Recommended application deadline for students who would like to be considered for the Presidential Scholarship Program.
- January 1: Recommended deadline for submitting your Free Application for Federal Student Aid (FAFSA). We do not require the College Scholarship Service (CSS Profile).
- February 1: Deadline to refer a student through the Refer a Yellow Jacket Program.
- March 1: Final deadline for applications for fall semester.

If I am a Yellow Jacket booster, may I participate?

As long as you know the student personally, donors to our athletic program may participate as Admissions Ambassadors because all prospective students, not just athletes, are eligible for the grant. If the student does have the hope to participate in our sports programs, please know that the appropriate coaching staff will determine if the student will be an asset to the program.

What if my referred student is not accepted?

We certainly hope that does not happen. To avoid an embarrassing and uncomfortable situation, we encourage you to familiarize yourself with the average credentials of our most recently admitted class so that as you converse with your prospective student you may be able to determine if the student is a viable candidate. Should you have questions about the admissions requirements please reach out to Emma Bretschneider at 804.752.7305. It is important to know that the professional staff

in our Admissions Office is in the best position to know if a student will be successful at the college and the final admission decision must rest with them.

What are the details on the annual award?

Referred students who enroll as freshmen at R-MC receive a \$1,000 award toward tuition each year for four years, as long as the student continues his/her education at the college and remains in good standing. Transfer students receive a \$1,000 award toward tuition each year for up to four years; the same rules outlined above also apply. Funding for the award will come from the Randolph-Macon College General Scholarship Fund, the award will be credited to the student's account in the Business Office, and it will be given in the name of the Admissions Ambassador(s) who referred the student.

What if more than one Ambassador refers the same prospective student?

We absolutely want to encourage multiple connections with our prospective students. The student will be eligible for one Admissions Ambassador Award regardless of the number of referrals he/she receives. In the event that more than one individual refers a student, we will name the single award after all of the Ambassadors who have referred that student.

Are children of R-MC employees eligible for the grant?

Dependents of R-MC employees are eligible for the tuition remission program and are therefore not eligible for this program. Other students who qualify and receive tuition exchange are also not eligible for this additional funding.

Once I am designated an Admissions Ambassador, how long am I a member of the group?

As long as your referred student is enrolled at the college, you are an official Admission Ambassador. You will be acknowledged in any online and printed materials as such and will be invited to the annual scholarship dinner along with your referred student. Admissions Ambassadors will receive an official lapel pin, which you may keep and wear beyond your active service; however we hope that you will continue to refer students to remain an active member of this exclusive group of supporters.

Since I have never tried to recruit a student, can you give me any guidance on how to help the college in this effort?

The most effective way to recruit a student is to share your positive experiences of Randolph-Macon College with high schools students you may know from your circle of friends, your neighborhood, your church, or through your high-school-aged children. The parents of high school students are also usually interested in hearing about colleges that could be good options for their children.

Remembering that your first-hand experiences with R-MC might differ somewhat from what today's student can expect it is helpful to familiarize yourself with life on campus. The general college webpage and admissions webpages are an excellent resource: <http://www.rmc.edu/about>. Prospective families should be encouraged to visit the website to obtain more information. Sometimes, just getting the prospective student and his/her parents to visit the website is the best approach.

Please pick up Refer A Yellow Jacket Referral Cards that you can carry with you. If you contact the alumni or admissions office, we are happy to mail a few to you. You may also print the cards from the PDF file located on the R-MC Connect: Refer a Yellow Jacket page at rmc.edu/connect.